



ST. TAMMANY PARISH

PATRICIA P. BRISTER
PARISH PRESIDENT

May 10, 2018

Please find the following addendum to the below mentioned RFQ.

Addendum No.: 1

RFQ#: 300-00-18-01-4

Project Name: Emerald Forest Blvd to LA 59 Connector Rd

RFQ Due Date: Wednesday, May 16, 2018

GENERAL INFORMATION:

- 1. Replace the language for "Section 1.5 J. Financial Stability" to read as follows: "Each Respondent should submit information demonstrating the Respondent's financial stability, such as a financial statement, annual report, letter of "good standing" from Respondent's banking institution, or similar data demonstrating financial stability".**

QUESTIONS & ANSWERS:

Question 1: Do we, as a subcontractor, have to submit a "Financial Stability Statement" in this RFQ?

Answer 1: The Financial Stability statements are only required from the prime Respondent.

Question 2: On RFQ page 5, Item H. Customer Service each Respondent is requested to submit a provision for customer service, including personnel, toll-free number, and account inquiry. Is Respondent required to provide a dedicated full-time customer service representative and a toll-free telephone number for access by the public?

Answer 2: The toll-free number is a local number for the Parish's Project Manager to contact the project personnel at the firm.

Question 3: If Respondent must provide customer service personnel, toll-free number, etc., what type of customer service or account inquiries will Respondent need to address?

Answer 3: The Customer Service Personnel will address inquires related to the project.

Question 4: Please be specific if a sample letter of “good standing” from a bank is all that’s required for a 100% score.

Answer 4: A bank reference letter or letter of “good standing” is acceptable.

Question 5: Please state the wording for the sample letter.

Answer 5: The Parish does not have a sample letter to provide.

Question 6: If a certain amount of money in a banking account is required, please state exactly that amount of money.

Answer 6: The Parish does not require a certain amount of money in a bank account.

Question 7: Please state if tax returns are required.

Answer 7: No, a tax return is not required.

Question 8: Please be specific and detailed with definitions and examples of a Financial Stability Statement.

Answer 8: Please refer to General Information: Section 1.5 J. Financial Stability Statement above.

Question 9: Please state if it is required that submitters must list all debts or loans.

Answer 9: No, the Parish doesn’t require a list of loans or debts.

Question 10: If it is required that submitters have some minimum threshold of network worth, please state the amount.

Answer 10: No, the Parish does not require a minimum threshold of network worth.

Question 11: Please indicate the specific requirements the selection committee will be given as to what satisfies the Parish requirement for this item and constitutes maximum points for this section.

Answer 11: Please refer to General Information: Section 1.5 J. Financial Stability Statement above.

Question 12: Please change the requirement for this Section to read:
“The firm has a financial capacity to perform all requirements of the contract and fulfill all obligations. If selected, the firm will provide any and all documents required by the Parish to support this statement. “

Answer 12: Please refer to General Information: Section 1.5 J. Financial Stability Statement above.

End of Addendum # 1